

Valley High School Late (Tardy) Policy Student Parent Compact

Attention: Students and Parents, please initial, sign, and return to Viking Time teacher. This acknowledges that you have read and understand the tardy policy. S is for Student and P is for Parent. Each teacher reserves the right to tailor the following policies to his/her classes. It is the student's responsibility to know and understand the dynamics of each of their teachers' tardy policies. Students are considered late if both feet are not inside the door when the final tardy bell rings. (S___, P___)

As a general rule of thumb, the following semester-long policies are in place to maximize time in the classroom for ALL students:

Arrival (1st Period and 2nd Period):

- 8:00-8:15** Students report to class. Teachers mark "lates". For any "lates" marked from 8:00-8:15, teacher uses discretion, but reserves the right for issuing detentions. (S___, P___)
- 8:15-8:30** Students report to Attendance Window for Late Slips. Students then have 5 minutes to report to class. (S___, P___)
- 8:30 & Beyond:** Any time a student reports past 30 minutes to ANY period will be issued a "B" for being Beyond 30 minutes late. *Students must carry a note excusing the absence or they will be issued a Thursday Night School.* (S___, P___)

Regular Day (3rd-8th periods + Viking Time):

- 1st Late: Warning
- 2nd Late: Stern Warning with teacher phone call home.
- 3rd Late: Teacher assigns Lunch Detention and calls home. Student completes Lunch Detention within 48 hours. (S___, P___)
- 4th Late: Attendance Referral: Thursday Night School (1.5 hours on Thursdays)
- 5th Late: Attendance Referral: Parent Conference to be schedule before or after school to meet with a vice principal. (S___, P___)
- 6th Late & Beyond:** Attendance Referral and the following (in no specific order) are measures that may be utilized to address chronic tardiness: (1) placement on the No Activities List for up to 8 weeks, (2) referral to social services/counseling, (3) class suspension, (4) all day reflection on campus, Saturday School, and in extreme cases of defiance, possible home suspension. (S___, P___)

Some Important Notes:

Chronically late students will be placed on the No Activities List for Extended Periods of time. (S___, P___)

Thursday Night School goes from 3:15-4:45 and will clear unserved Lunch Detentions. (S___, P___)

Student: _____ ID: _____
Print: Last, First Signature Date

Parent: _____
Print: Last, First Signature Date

RETURN THIS FORM INITIALED AND SIGNED TO YOUR VIKING TIME TEACHER

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TARDY SWEEPS will be conducted RANDOMLY. Students caught in a TARDY SWEEP will be assigned to a Thursday Night School regardless of Tardy History. (S____, P____)

Student: _____ ID: _____
Print: Last, First Signature Date

Parent: _____
Print: Last, First Signature Date

RETURN THIS FORM INITIALED AND SIGNED TO YOUR VIKING TIME TEACHER