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Dear Elk Grove Unified School District Families, Staff, and Community:

This provides an update on the Elk Grove Unified School District’s (“EGUSD”) volunteer guidelines and procedures for the 2021-2022 school year. In light of updated state Guidelines in regard to COVID-19 safety protocols, EGUSD will continue to permit volunteers to access school campuses when deemed essential for educational purposes. The safety of our students and staff remains the highest priority. On August 12, 2021, the California Department of Public Health (CDPH) issued a health order requiring all school workers (including volunteers) to provide either proof of vaccination or undergo testing, at least once weekly for COVID-19.

The following summarizes EGUSD’s guidance for volunteer assistance during the 2021-2022 school year.

## **Compliance with Public Health Guidelines**

### **Volunteers**

Volunteers shall adhere to applicable and mandatory Public Health Guidance, including guidance issued by the California Department of Public Health and the County Public Health Department. In addition, volunteers must comply with EGUSD’s health and safety policies, including face mask requirements and any current physical distancing requirements.

A volunteer is defined as an unpaid person assisting under the direction and/or direct and indirect supervision of a licensed teacher, administrator or District employee. Volunteers may be assigned work deemed necessary and approved by a Site Administrator. All volunteers will need to adhere to vaccination or testing requirements.

### **Vaccinated Individuals:**

Individuals who are fully vaccinated will not be required to test weekly, if our district has verified their vaccination status. EGUSD has a process in place for approved volunteers to upload a copy of the vaccination verification when submitting a volunteer interest form.

## **Testing Requirements for Unverified/Unvaccinated Volunteers**

Beginning October 15, 2021, all unverified or unvaccinated volunteers working in our District must comply with once-weekly COVID-19 testing. Free testing will be offered each week from 7:30am-5:00pm at 11 designated EGUSD COVID Clinics locations. Volunteers may test at any location and will be required to provide documentation of vaccination or testing within 7 days of the day they report to a site for a volunteer assignment. If they are volunteering for more than one day at the same site, they will only need to show testing documentation once weekly.

Volunteers will be required to show a negative test result within 7 day from when they are volunteering. Any medically supervised PCR or rapid antigen test result will be accepted, as long as the test is taken within 7 days of the start of a volunteer assignment. Negative test result documentation must be in writing and indicate that the test was medically supervised when administered. No over-the-counter home administered tests will be accepted.

## **Clearance Process**

All volunteers must have an approved work assignment, complete an interest form and be cleared by EGUSD before beginning volunteer services or assignments. Interest forms can be obtained from the Principal or Administrative Staff at each school site. Current volunteers will automatically receive a link to the interest form the site's Administrator. New volunteers will receive a link to the interest form from the site administrator, if and when there is an available volunteer assignment. EGUSD reserves the right to authorize, deny authorization, and revoke authorization for all school and classroom volunteers.

Additionally, all volunteers are subject to and must complete a California Department of Justice/Federal Bureau of Investigation LiveScan fingerprint check, as well as a thorough background check, prior to beginning volunteer duties.

If you are a current volunteer and it has been five or more years since you last completed a California Department of Justice/Federal Bureau of Investigation LiveScan fingerprint check, you must complete an updated fingerprint check.

Please note that a Live Scan clearance may take several weeks. It is vitally important that prospective volunteers secure their fingerprints well in advance of all activities requiring fingerprint clearance.

We are extremely appreciative of our community resources and thank you for sharing your precious time, individual talents, and expertise as a school volunteer. Please note, all volunteers serve at the discretion of EGUSD and may be relieved as a volunteer at any time.

Sincerely,

EGUSD Administration